

ONS Meeting Room Rules

Who can book:

- All our cluster members and partners can book the meeting room.
- First come, first served.
- Use [this form to reserve your timeslot](#).

Meeting duration:

- Each meeting slot is 30 minutes
- Each company can reserve up to two slots/one hour
- Use the last minute to wrap up, so the next meeting can start on time

Equipment available:

- The room has a table and chairs for six people
- Screen with HDMI cable